

NOTICE OF SCHOLARSHIP AVAILABILITY
Joanna F. Reed Medical Scholarship

Dear Sir or Madam:

This letter is written to your institution to inform you of the scholarships made available by the Joanna F. Reed Medical Scholarship Trust. Under the will of Mrs. Reed, a trust was created for the purpose of providing scholarships to men and women who are pursuing a degree in medicine at recognized **private** medical schools, and to exceptional men and women who are pursuing an undergraduate degree in pre-medicine at **private** universities. The scholarship shall be known as the Joanna F. Reed Medical Scholarship. The scholarships shall be for one academic year, and shall be in amounts determined by the Selection Committee based on the recipient's financial situation, relative costs of the private medical school, college, or university involved, and the trust income available for distribution. Scholarships awarded may be paid to the educational institution to be credited against the recipient's expenses, or paid directly to the recipient.

The Joanna F. Reed Medical Scholarship shall be awarded to ***students who reside in Alabama or Northwest Florida***, and who attend, or have been accepted for entrance by, recognized **private** medical schools, ***wherever located***, and who are pursuing a degree in medicine. The scholarship shall be awarded on the basis of the applicant's prior academic performance, recommendations from instructors, financial need, and the Selection Committee's evaluation of the applicant's motivation, character, ability and promise of fitness as a practicing physician. Special consideration may be given to those applicants who desire to become general practitioners or internists. The scholarship shall be awarded on an objective and nondiscriminatory basis.

As the term is defined by the Joanna F. Reed Medical Scholarship Trust, "Northwest Florida" includes all counties in the state of Florida west of the Apalachicola River, more specifically: Escambia, Santa Rosa, Okaloosa, Walton, Holmes, Washington, Bay, Jackson, Calhoun, and Gulf counties.

The scholarship recipients shall be selected by a Scholarship Selection Committee consisting of four (4) members. Their selections will be based on the information requested by the enclosed Joanna F. Reed Medical Scholarship Application Form, and possibly on an interview to be held with the applicants.

Although the Joanna F. Reed Medical Scholarship is for only one academic year, the Selection Committee may renew a scholarship for the succeeding year if, in its discretion, the recipient performed in a satisfactory manner during the previous year and has not completed his or her course of study at the educational institution. Such a renewal may be made without the submission of a formal application by the recipient. However, a recipient desiring renewal of the scholarship should

inform the Selection Committee of such desire and provide them with any addition information requested.

A scholarship recipient will be required to fulfill the reporting requirements specified by the Internal Revenue Service pursuant to section 4945 of the Internal Revenue Code. The Selection Committee shall inform each recipient of the nature of such requirements.

Enclosed herewith is an application form for the school year 2018-2019. Feel free to make copies as you have need. Please make the availability of this scholarship known to any of your students who are eligible and provide them with the requisite application forms. It is brought to your attention that with respect to scholarships for school year 2018-2019, the completed applications must be received ***no later than June 8, 2018.***

If you have any questions concerning the Joanna F. Reed Medical Scholarship, please do not hesitate to call me. Please address any correspondence to:

Joanna F. Reed Medical Scholarship Trust
Attention: Hillaria Commander
P.O. Box 469
Brewton, Alabama 36427
251.809.2205
fcommander@trustmark.com

I would like to take this opportunity to wish continued success for your institution and I hope that the Joanna F. Reed Medical Scholarship Trust will be of some benefit to one or more of your students.

Sincerely,

A handwritten signature in cursive script that reads "Hillaria Commander". The signature is written in dark ink and is positioned above the printed name and title.

Hillaria Commander
Personal Trust Administrator